



**September 16, 2020**

**REGULAR MEETING MINUTES**

A REGULAR MEETING of The FHC Board was called to order on **September 16, 2020 at 6:32 PM** via Zoom online video conference.

A. Roll Call

Present: Jennifer Bentley, Deanna Wiltse, Reggie Sutherland, Heather Van Poucker

Absent: Dan Martin, Donnie Johnson

B. Approval of Agenda

Motion by Commissioner Wilste; seconded by Sutherland, be it so resolved to approve the Agenda as amended.

Ayes: All      Nays: None      Motion Passed.

C. Approval of Minutes (signed by HVP)

i. Regular Meeting of August 12, 2020

Commissioner Bentley asked that Commissioner Johnson was not in attendance be included in the August Meeting Minutes.

Motion by Commissioner Wiltse; seconded by Sutherland, be it so resolved to approve the minutes of August 12, 2020 as amended.

Ayes: All      Nays: None      Motion Passed.

D. New Business

i. Approval of 2020/2021 BCN Insurance Plan

Motion by Commissioner Sutherland; seconded by Wiltse, be it so resolved to approve the 2020/2021 BCN Insurance Plan.

Ayes: All      Nays: None      Motion Passed.

ii. Approval of Public Housing Flat Rent

Motion by Commissioner Sutherland; seconded by Wiltse, be it so resolved to approve Public Housing Flat Rent.

Ayes: All      Nays: None      Motion Passed.

iii. Review of Strategic Planning Session Agenda

Commissioner Bentley suggested inclusion information be included and added to the agenda. Van Poucker stated that discussion should also include City of Ferndale Inclusion Strategies.

The 2020/2021 Strategic Planning Session is scheduled for Saturday, September 26, 2020 from 10:00 AM until 12:00 PM.

E. Approval of Financial Reports; Payrolls & Disbursements as reviewed by the Finance Committee

Commissioners Johnson and Martin reviewed the detailed financial reports and disbursement information. The committee received and reviewed: bank account summary; vendor payment log; HAP register with details; payroll summary. Commissioner Sutherland reviewed invoices and counter signed checks.

Motion by Commissioner Sutherland; seconded by Wiltse, be it so resolved to approve the Financial Report as presented.

Ayes: All      Nays: None      Motion Passed.

F. Approval of Financial Statements for Month Ended July 31, 2020, Public Housing and Housing Choice Voucher Programs

Van Poucker provided a summary of the Financials for Month ended July 31, 2020.

Motion by Commissioner Wiltse; seconded by Sutherland, be it so resolved to approve the Financial Report as presented.

Ayes: All      Nays: None      Motion Passed.

G. Executive Director's Report

The September Newsletter to residents is attached that went out with rent receipts.

Heather Van Poucker related the Public Housing Operational Reports including pest activity, warnings/lease violations, admissions and occupancy rate; work orders, delinquencies and evictions. Van Poucker also reported on the PH Wait List opening. 327 new applicants were added to the PH Wait List.

The sidewalk in front of the Withington building is under construction. Both computer labs are complete and open for residents. Small group training/virtual instruction is being looked into and Wi-Fi has been upgraded to provide better service. The on-site 'Little Markets' continue to be filled on a weekly basis and deliveries of produce and canned goods have been made to scattered site homes.

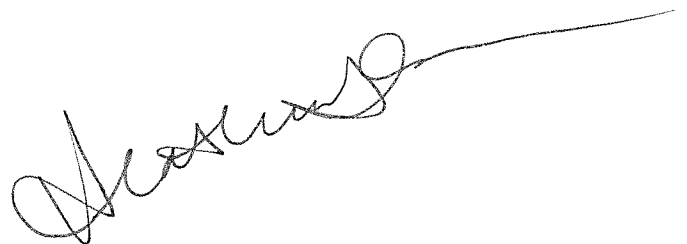
The IDEA (Inclusion, Diversity, Equity & Anti-Racism) Initiative planning group continues to meet and discuss the project plan.

H. Old Business  
(None)

I. Open Call/Call to Audience:  
(None)

J. Call to Commission:  
(None)

K. Adjournment:  
MEETING ADJOURNED AT: 6:58 PM.

A handwritten signature in black ink, appearing to be 'Wiltse', written in a cursive style. The signature is positioned at the bottom right of the page, extending from the left towards the right edge.