



A REGULAR MEETING of the FHC Board was called to order on August 15, 2022, at 6:30 PM in the Community Room at 500 E. Nine Mile Rd.

1. Roll Call

Present: Dan Martin, Jennifer Bentley (Ferndale, MI), Reggie Sutherland, Donnie Johnson, Heather Van Poucker.

Absent: Deanna Wiltse (excused)

2. Approval of Agenda

Motion by Commissioner Sutherland, seconded by Johnson, be it so resolved to approve the agenda as submitted.

Ayes: All                      Nays: None      Motion Passed.

3. Approval of Minutes (signed by Becky Prickett)

a. Regular Meeting of July 18, 2022.

Motion by Commissioner Johnson, seconded by Sutherland, be it resolved to approve the Regular Meeting of June 13, 2022, as submitted.

Ayes: All                      Nays: None      Abstained: Jennifer Bentley      Motion Passed.

4. Approval of Financial Statements, Payrolls, Disbursements, Bank Statements, and other financial documents as reviewed and approved by the Finance Committee.

Motion by Commissioner Johnson, seconded by Sutherland, be it so resolved to approve the Financial Report as presented.

Ayes: All                      Nays: None      Motion Passed.

5. Open Call/Call to Audience

None.

## 6. Executive Director's Report

Heather Van Poucker reviewed the Public Housing operational reports for the month including pest control, occupancy, delinquencies, work orders and lease violations/warnings. Community Housing Network will present a homeownership workshop on September 17<sup>th</sup>. Four families from our scattered sites attended the informational meeting on July 28<sup>th</sup>. Our program participants will be invited first and will be able to attend for free. Then it will be open to the community.

Van Poucker had a conference call with the University of Michigan student project team to discuss the feasibility of a proposed project to create an online tool to assist families in identifying communities with Source of Income protection ordinances so they can target searches more effectively.

Efforts to secure funds retained in Devon Trace accounts have been conclude by Van Poucker. Direction from HUD on how to instruct the bank to issue payment so accounts can be closed has been requested.

Heather Van Poucker executed a contract with Area Agency on Aging 1-B for the "Oakland Together Social Lifeline" project wherein FHC will receive 10 Amazon Echo Show 8 devices and \$2000 for administrative fees. Installation, education on how to utilize the device, and surveys/reports will be administered by the ROSS Coordinator. ROSS Report and information attached in board packet.

## 7. Public Hearing of Significant Amendment to 2022 Agency Plan: Housing Choice Voucher Administrative Plan Chapter 5, Part III.

Motion by Commissioner Johnson, seconded by Sutherland, be it so resolved to approve the Significant Amendment to 2022 Agency Plan: Housing Choice Voucher Administrative Plan Chapter 5, Part III.

Ayes: All      Nays: None      Motion Passed.

## 8. New Business

### a. Report of Ethics Policy Violation

Item moved to end of New Business as individual was not present. Individual did not present during meeting. Meeting will occur as a sub-group.

### b. Approval of updates to Procurement Policy, Section 14, "ASSISTANCE TO SMALL AND OTHER BUSINESSES (Section 3 Compliance)"

Motion by Commissioner Johnson, seconded by Sutherland, be it so resolved to approve the updates to Procurement Policy, Section 14, "ASSISTANCE TO SMALL AND OTHER BUSINESSES (Section 3 Compliance)".

Ayes: All      Nays: None      Motion Passed.

- c. Discussion of 2022 Resident Survey Results  
Heather Van Poucker reviewed the 2022 Resident Survey results. Health and Wellness, Personal Finance, Computer Classes, Transportation and Safety were areas residents would like to have focus.
  
- d. Discussion of date/time, agenda for Strategic Planning Session  
Heather Van Poucker will send a 'Doodle' out to Board members to help pick a date/time for the Strategic Planning Session.

9. Call to Commission

Dan Martin stated Affirmations on 9 Mile in Ferndale will be offering Monkeypox vaccinations.

Adjournment – 6:54 PM

 9/19/2022