



THE REGULAR MEETING of the FHC Board was called to order on March 20, 2023, at 6:30 PM in the Community Room at 415 Withington.

1. Roll Call

Present: Dan Martin, Jennifer Bentley, Donnie Johnson, Deanna Wiltse, Reggie Sutherland, Emily Tong

2. Approval of Agenda

Motion by Commissioner Bentley, seconded by Sutherland, be it so resolved to approve the agenda as amended.

Ayes: All      Nays: None      Motion Passed.

3. Approval of Minutes (signed by Becky Prickett)

- a. Annual Meeting of January 23, 2023
- b. Regular Meeting of January 23, 2023
- c. Regular Meeting of February 27, 2023

Motion by Commissioner Sutherland, seconded by Johnson, be it so resolved to approve the Annual Meeting Minutes of January 23, 2023; Regular Meeting Minutes of January 23, 2023; Regular Meeting Minutes of February 27, 2023, as submitted.

Ayes: All      Nays: None      Motion Passed.

4. Approval of Financial Statements, Payrolls, Disbursements, Bank Statements, and other financial documents and reports as reviewed and recommended by the Finance Committee.

Motion by Commissioner Johnson, seconded by Sutherland, be it so resolved to approve the Financial Report as presented.

Ayes: All      Nays: None      Motion Passed.

5. Open Call/Call to Audience

Claude Washington stated that there was an ongoing issue with food being thrown from an upstairs apartment onto the lawn.

Darlene Shanks stated food was being placed on her balcony attracting squirrels. She also wondered about starting a FHC Bowling team for residents.

6. Healthy Design Project Presentation by Trevor Johnson

Trevor Johnson presented the results of his Healthy Design Project and answered questions from the FHC Board and audience members.

7. Executive Director's Report

Emily Tong reported on pest control, lease violations, occupancy, delinquencies, and work orders.

The 2023 Operating Subsidy (budget) was submitted to the Detroit HUD Field Office. Approval for the submission was received on 3/14/2023.

Jennifer Mondy, Section 8 Manager, has accepted a position with the Detroit HUD Field Office. Her last day with FHC will be mid-April. We thank her for her 16 years with FHC and wish her the best in her new position. Jamere Jackson, FHC Housing Specialist, who has excelled in her position with FHC for five years will be promoted to Section 8 Program Manager.

8. ROSS Program Coordinator Report

Becky Prickett reported on ROSS Coordinator PH activities, events, and programs.

9. New Business

a. Review of Social Worker Contract

Commissioner Johnson asked that the contract be amended to include that the Social Worker will provide additional support as needed and authorized by the Executive Director. Motion by Commissioner Johnson, seconded by Wiltse, be it so resolved to approve the Social Worker contract.

Ayes: All    Nays: None    Motion Passed.

b. Review of Community Housing Network Contract for Renewal

Commissioner Martin asked that quarterly reports could be submitted to the FHC Board members and that a representative from Community Housing Network give a talk on the benefits to Section 8 program participants. Commissioner Johnson asked about CHN landlord outreach and development.

Motion by Commissioner Johnson, seconded by Sutherland, be it so resolved to approve the contract for Community Housing Network.

Ayes: All    Nays: None    Motion Passed.

10. Old Business

a. Salary consideration for Interim Executive Director

Motion by Commissioner Bentley, seconded by Wiltse, be it so resolved to approve the salary for Interim Executive Director.

Ayes: All    Nays: None    Motion Passed

b. Update on the Executive Director Search Process

Commissioner Martin stated that there has been an additional candidate being considered for the position of FHC Executive Director. A Special Meeting is planned for March 23, 2023 at 7:00 PM in the Community Room at Withington.

Martin also stated that the FHC board members were considering creating a Deputy Director position and would be discussing that option for staffing.

11. Call to Commission

FHC board members offered thanks and congratulations to Jennifer Mondy and Jamere Jackson on their job performance and new assignments.

Commissioner Martin asked that comments on Facebook related to a GoFundMe started to benefit FHC PH residents who suffered a recent fire in their home be addressed.

12. Adjournment

7:15 PM

A handwritten signature in black ink, followed by the date "4/18/2023" written in a similar style.