



THE REGULAR MEETING of the FHC Board was called to order on January 23, 2023, at 6:37 PM in the Community Room at 415 Withington.

1. Roll Call

Present: Dan Martin, Jennifer Bentley, Donnie Johnson, Deanna Wiltse, Reggie Sutherland, Heather Van Poucker

2. Approval of Agenda

Motion by Commissioner Johnson, seconded by Bentley, be it so resolved to approve the agenda as amended.

Ayes: All      Nays: None      Motion Passed.

3. Approval of Minutes (signed by Becky Prickett)

a. Regular Meeting of December 19, 2022

Motion by Commissioner Sutherland, seconded by Bentley, be it so resolved to approve the Regular Meeting Minutes of December 19, 2022, as submitted.

Ayes: All      Nays: None      Abstained: Wiltse      Motion Passed.

4. Approval of Financial Statements, Payrolls, Disbursements, Bank Statements, and other financial documents and reports as reviewed and recommended by the Finance Committee.

Motion by Commissioner Johnson, seconded by Sutherland, be it so resolved to approve the Financial Report as presented.

Ayes: All      Nays: None      Motion Passed.

5. Open Call/Call to Audience

Carole Morency, Carol Burtenshaw, Darlene Shanks and Mary Kelly, residents of Withington West, all expressed their gratitude for Heather Van Poucker as FHC Executive Director and wished her well.

6. Executive Director's Report

Heather Van Poucker reported on pest control, lease violations, occupancy, delinquencies, and work orders.

Van Poucker provided the Social Work Services reported by Jessica Esker, FHC Social Worker. She recommended that the FHC Board consider continuing Esker's contract with a new arrangement at the end of May when the ROSS Grant ends.

7. ROSS Program Coordinator Report

Becky Prickett reported PH activities, events, programs that occurred in December including continuing the partnership with Ferndale Parks and Recreation providing Chair Yoga and transportation to FHC residents, the Deck the Halls winners, and the upcoming Computer Basics Classes.

8. New Business

a. Authorization to advance PTO to staff member on medical leave

Motion by Commissioner Johnson, seconded by Bentley, be it so resolved to approve authorization to advance PTO to staff member on medical leave.

Ayes: All    Nays: None    Motion Passed.

b. Approval of Contract for Audit Services

Motion by Commissioner Bentley, seconded by Sutherland, be it so resolved to approve the contract for audit services.

Ayes: All    Nays: None    Motion Passed.

c. Appointment of Interim Executive Director

It is recommended by the FHC Board that Emily Tong, FHC Public Housing Manager, act as FHC Interim Executive Director.

Motion by Commissioner Johnson, seconded by Sutherland, be it so resolved to approve the appointment of Emily Tong, FHC Public Housing Manager as FHC Interim Executive Director.


Ayes: All    Nays: None    Motion Passed.

9. Call to Commission

Commissioners Dan Martin, Jennifer Bentley, Donnie Johnson, Deanna Wiltse and Reggie Sutherland all congratulated Heather Van Poucker on her new job and thanked her for her friendship and leadership in her role as FHC Executive Director.

10. Adjournment

6:57 PM



A handwritten signature in black ink, followed by the date "3/20/2023".