

**Ferndale Housing Commission
Board of Commissioners Meeting
January 22, 2024
6:00 P.M.**

An ANNUAL MEETING of the FHC Board was called to order on January 22, 2024, at 6:00 P.M. in the Community Room at 415 Withington. The Regularly scheduled Board meeting was held immediately afterwards.

1. Roll Call

Present: Daniel Martin, Reginald Sutherland, Dana Parke, Aliyah Mgawe.

- President martin noted Commissioner Bentley’s absence – the absence was approved by Reggie Sutherland, Dana Parke, and Aliyah Mgawe

2. Approval of Agenda

President Martin made a motion to approve the agenda for the January 22 2024 meeting

. Ayes: All Nays: None Motion Passed

3.New Business

a. Commissioner Parke noted a correction to her email address:

danamparke@gmail.com

b. President martin relinquished the post of President to Vice-President Sutherland, with Commissioner Sutherland’s current post of Vice-President to Commission Dana Parke. President Martin will remain on the Board as a Board Commissioner.

c. Commissioner Parke clarified whether partial terms count towards the Board Commissioners two five-year term limits, Commissioner Martin confirmed that partial terms should not be included in the term limit. We will amend Article 1 Section 4 of the By-laws to clarify this. The Code of Ethics was approved by all.

d. The Annual Board Work Plan was postponed until February, at a date to be determined prior to the next Board of Commissioners meeting.

Ayes: All Nays: None Motion: Passed

Ferndale Housing Commission
Regular Board of Commissioners Meeting
6:10 P.M.

1. Roll Call

The Regular Board meeting was called to order by Board Commission President Reggie Sutherland at 6:10 pm. Daniel Martin, Reginal Sutherland, Dana Parke, and Aliyah Mgawe.

2. Approval of Agenda

President Sutherland led motion to approve the meeting agenda.

Ayes: All Nays: None Motion Passed

3. Approval of Minutes

President Sutherland led the motion to approve the meeting minutes.

Ayes: All Nays: None Motion: Passed

4. Approval of Financial Statements, Payroll, Disbursements, Bank Statements, and other financial documents and reports as reviewed and recommended by the Finance Committee.

Commissioner Martin led the motion to approve the financial statements.

Ayes: All Nays: None Motion: Passed

5. Call to Audience:

1. President Sutherland invited questions from the audience.

- The homeless man who had been sleeping in both WW and AH foyers was again mentioned. The resident was concerned as the homeless man was asleep in the foyer of WW which made the resident uncomfortable and led him to walk around the building to enter through another door.
 - Commissioner martin responded that all residents should call the police whenever the homeless individual is observed on the properties.
 - A resident of AH was concerned the homeless individual made his way to the second floor.
 - President Reggie responded he will follow up; Commissioner Dan reiterated to call the police and reminded the audience that it is a lease violation to allow nonresidents to enter the buildings.

- A WW resident inquired into receiving the January rent receipts:
 - President Sutherland assured Aliyah will investigate and send the receipts out.
- A WW resident inquired as to enforcing parking permits, as the parking lot has been very full lately.
 - President Sutherland will investigate

6. Executive Director's Report

- Aliyah Mgawe has been working as Executive Director for one week. She is learning the processes and is very open to talking with residents.

7. Old Business

- a. Commissioner Dan stated the lawyer had not responded to him yet, he will continue to pursue.
- b. Former Commission Donnie was to follow-up with the PBV meeting request for Royal Oak Cottages, Commission Dan will follow-up with former Commission Donnie via email.

8. New Business

- a. President Reggie inquired into the Annual Budget:
 - Commission Dan explained he will send copies of the 2024 budge to everyone. There are no major changes except for changes to staff names and incremental increases for inflation.
- b. Commissioner Dan introduced Aliyah Mgawe as Executive Director.
- c. Commissioner Dan, reading from the agenda, inquired into the potential hiring of Mika Harris as PH Manager and requested the Job Description and Budget Impact from Aliyah. Aliyah agreed to provide these documents later.
- d. The Board welcomed Rebecca Prickett as the Receptionist.
- e. President Reggie inquired into a meeting between Royal Oak Cottage and Aliyah. Aliyah responded she had met with Shepherd House and will schedule a meeting with Royal Oak Cottages.

9. Call to Commission

- Commissioner Dan urged all residents to get flu shots as the current flu epidemic is devastating.

10. Adjournment

President Reggie Adjourned the meeting at 6:22 pm.

